



# BRISTOL HARBOUR

## RESERVING YOUR SPECIAL EVENT

We look forward to having the opportunity to serve you and will be happy to hold your reservations as "tentative" for up to 10 days to allow you time to make your decision and coordinate other arrangements. Once we receive your deposit, the status of your reservation will be considered "confirmed." However, if a deposit is not received within 10 days, we will consider your reservation canceled.

## FOOD AND BEVERAGE MINIMUMS

The following food and beverage minimums must be met in order to host your event at Bristol Harbour:

### PEAK SEASON (MAY - OCTOBER):

EVENT SPACE	SUNDAY - FRIDAY	SATURDAY
NAPLES ROOM MAX. OCCUPANCY: 24	\$1,000	\$1,500
BRISTOL ROOM MAX. OCCUPANCY: 217	\$3,000	\$4,000
SENECA BALLROOM MAX. OCCUPANCY: 260	\$5,000	\$6,000

### NON-PEAK SEASON (NOVEMBER - APRIL):

EVENT SPACE	SUNDAY - FRIDAY	SATURDAY
NAPLES ROOM MAX. OCCUPANCY: 24	\$500	\$1,000
BRISTOL ROOM MAX. OCCUPANCY: 217	\$2,500	\$3,500
SENECA BALLROOM MAX. OCCUPANCY: 260	\$4,500	\$5,500

## DEPOSIT & PAYMENT

A deposit of 50% of the total event cost is required at the time of booking in order to reserve your event space. The remaining balance is due 21 days prior to your event. A personal check or bank cashiers check is accepted for payment. A valid credit card will be kept on file for incidental charges.

## CHARGES & TAX

All charges are subject to change. All invoices are subject to applicable New York State sales tax. Please note: all food & beverage subject to 15% gratuity. The 15% gratuity is given entirely to wait staff who service your event.

